HQ AMC
Priority Placement Program

What to Expect from PPP During Base Realignment and Closure

Am I eligible for PPP registration?

- If you decline the management-directed reassignment to Huntsville, you **MAY** be eligible.

Eligibility

- The reassignment is directly related to reorganization, realignment, consolidation, downsizing, or base closure;
- The action is due to a transfer of work and, in the absence of the management reassignment, would result in RIF;
- The position occupied by the employee at the time of the proposed reassignment scheduled for relocation out of the commuting area; and
- The employee is a permanent Federal employee, not on a mobility agreement

Ineligibility

- Application for optional retirement at any time or DSR prior to declination of a management directed reassignment.
- VSIP has already been approved
- Acceptance of part-time or temp Federal employment outside commuting area and household goods are moved at government expense.
- Performance or conduct is less than fully satisfactory.

How soon can I register?

- Registration begins when you **decline in writing** a management directed reassignment to Huntsville
- Early registration has been approved and will begin on 15 Aug 2009.

What should I bring to registration?

- Registration/Counseling Checklist
  - PPP Manual , CH 7, APPENDIX H
  - **Helpful Tip**: This form requires the employee to make some very important, life-changing decisions. Please review before your counseling session with the CPAC.
- Updated Narrative Resume
  - May be printed from RESUMIX or ANSWER
  - With a match in PPP, your resume will solely determine if you are well qualified for the position
  - **Helpful Tip:** It is in your best interest to update your resume and thoroughly describe your job duties.

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CHAPTER 7

APPENDIX H

PPP REGISTRATION/COUNSELING CHECKLIST

Registrant's Name:

_____

INSTRUCTIONS - Initial the blank to the left of each applicable item and indicate responses by circling the appropriate options. The items with an asterisk (*) correspond with data elements on the ASARS Registration Format. Your initials indicate verification that the entries on the Registration Format correspond with the options circled below.

REGISTRANT AVAILABILTY

___* I am / am not available for supervisory positions. I understand that availability for
supervisory positions is mandatory if I am currently in a supervisory position.

___* (Separatees and eligible family members only) I am / am not available for temporary or term employment. I understand that if I accept or decline such an offer, I will remain in the PPP for permanent positions.

___* My availability for each of the following work schedules is as follows (check appropriate items): ___ Part-time; ___ Intermittent; ___ Seasonal. I understand that these are not valid offers if declined unless I currently have the same type of work schedule and, in the case of part-time employment, if I am currently working the same or less hours. I also understand that if I am currently in a full-time permanent position and accept permanent employment under one of these work schedules, I will be deleted from the PPP.

___* (CONUS registrants only) I am/am not available for DoD positions overseas. If available, I understand that offers from overseas activities are not valid for PPP purposes.

___* I am / am not available for referral to closure activities.

___* (If appropriate) I have been counseled regarding registration for (check applicable items):

___ WG-0000 - General Wage Grade, WG-1 through WG-4 (does not cover 5703, 3105, or 3111)

___ WG-01111 - Trades Helper, WG-5 only (excludes series in Chapt. 7, App. F)

___ GS-300 - General Clerical & Administrative Support, GS-1 through GS-4, with or without TYA/STC/OAA/DAT (does not cover GS-1702 or GS-2091)

GENERAL POLICY/PROCEDURES

___ (Separatees only) I understand that I may be able to expand my area of referral prior to the effective date of the RIF action. If I restrict myself to the commuting area, I cannot expand my area of referral after separation without the approval of the CARE Program Coordinator.

___ I understand that I must not contact other DoD activities regarding positions for which I am registered in the PPP, and that failure to observe this restriction could result in loss of eligibility in accordance with Chapter 3, Section M, of the PPP Operations Manual.

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a "valid job offer" has been explained to me.

___ I understand that I am eligible for only one "valid job offer" and I am expected to accept or decline this offer within 2 calendar days.

___ (If appropriate) I have been counseled regarding early registration procedures. I understand
if I decline a valid offer during early registration and am eligible for severance pay, I will be mandatorily re-registered in the PPP when I receive a specific separation notice, but only for activities in my commuting area.

___ I understand that I must keep the HRO apprised of my whereabouts so they can contact me regarding job offers. Failure to keep the HRO informed

Things to Consider:

- Priority 2 Placement
- Possible positions
- Area of Consideration
- Valid Job Offers
- Time Limits
- Spouse Eligibility

What does Priority 2 mean?

- If you are referred and are found to be well-qualified, you MUST be offered the position
- The gaining activity may not promote or demote from within or hire from outside the agency
- **Helpful Tip**: You will be placed in Priority 2 because you are declining a management directed move under BRAC.

What kind of positions may I register for?

- You must choose at registration whether or not you will be available for
  - Supervisory positions
  - Temporary or term employment
  - Various work schedules
  - Closure activities

What should be my Area of Consideration (AOC)?

- Activities less distant that Redstone Arsenal
- No skipping over
- No expansion beyond commuting area after separation

What is a “Valid Job Offer”?

- Full-time, permanent DoD positions
  - Unless current work schedule is less than full-time
- Series, grade, & duty location for which registered
- Essentially same conditions of employment
- Registrants have 2 calendar days to respond; normally 14 days to report if within the local commuting area or 30 days to report if there is a pcs involved.

How long can I stay in PPP?

- Eligible employees remain registered until whichever occurs first
  - Placed in a position
  - Decline a valid offer
  - Or 12 months after separation

Is my spouse eligible for PPP?

- Unaffected Army family member employees are eligible if sponsor relocates within Army
  - Not eligible until arrival at new duty station
  - Registered by gaining Army activity
  - Eligibility applies only to Army and Army NG positions in new commuting area

LINKS

- PPP Manual
  - **http://dayton.cpms.osd.mil/public/manindex.cfm**
- BRAC Website
  - http://www.amc.army.mil/trans/